



CHECKLIST FOR GUESTS AT TAUPAWSHAS GIRL SCOUT CENTER

8062:1200GW

Complete this form and leave it on the clipboard near the telephone. A site host will check the site and return the form to the Service Center. If all is in order, your deposit will be returned then.

Please check off each item as the troop does the task before leaving.

Troop Number _____ Date _____ Adult responsible _____

ITEM OR TASK	AT CHECK-IN	AT CHECK-OUT
Collect litter and trash, bag it, and put it in dumpster.		
Sweep and clean latrine.		
Put out fires completely, and bag cold, dead ashes and debris as trash.		
Remove supplies, gear and food you brought with you.		
Sweep, fold and put away tents, poles and stakes.		
Leave water to prime the pump.		
Take keys back to police station.		
Maintenance or repairs needed:		
Arrival and departure were at the arranged times	Yes	No
Number of girls	Number of adults	Number of tagalongs
CHECK-OUT SIGNATURE OF ADULT RESPONSIBLE FOR TROOP		
SIGNATURE OF SITE COMMITTEE MEMBER		
Comments:		

